



Data Protection Officer (DPO)  
Training Bundle  
**Official IAPP Training and Certification**



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**The General Data Protection Regulation (GDPR)** requires that many organisations appoint a Data Protection Officer (DPO). The International Association of Privacy Professionals (IAPP) estimates that more than 75,000 DPOs will be required in the coming months.

**Are you DPO Ready?** Whether you are taking your first step of awareness, or are ready for certification as a Data Protection Professional, Deloitte is here to help you along the way.

## General Information

The Data Protection Officer Bundle Course runs over four consecutive days, being comprised of two independent courses (CIPP/E + CIPM), but when taken together, they form the best fit to prepare for the Data Protection Officer (DPO) position.

The training is seasoned with lots of different business scenarios as well as practical tools you can take home for immediate use on the job. Each day, a number of useful tips will be given to help you with the exam afterwards. Deloitte is an official Authorized Consultant Training Partner for the International Association of Privacy Professionals (IAPP), thus offering official training sessions, which include:

- **Official courseware**
- **Official instructors (with actual professional experience)**
- **Certification examination vouchers (for both CIPP/E & CIPM)**
- **Exam preparation decks**
- **1 year IAPP Membership**

## Course description

# Certified Information Privacy Professional/Europe (CIPP/E)

European Data Protection covers essential pan-European laws and regulations, as well as industry-standard best practices for corporate compliance. Those taking this course will gain an understanding of the European model for privacy enforcement, key privacy terminology and practical concepts concerning the protection of personal data and trans-border data flows.

The training is based on the body of knowledge for the IAPP's ANSI accredited Certified Information Privacy Professional/Europe (CIPP/E) certification program.

### What You'll Learn?

- Introduction to European Data Protection
- European Regulatory Institutions
- Legislative Framework
- Compliance with European Data Protection Law and Regulation
- International Data Transfers

### Target audience:

- Data Protection Officers
- Data Protection Lawyers
- Records Managers
- Information Officers
- Compliance Officers
- Human Resource Officers
- Anyone who uses, processes and maintains personal data

### Prerequisites:

None



### Certified Information Privacy Professional/Europe (CIPP/E)

- Law and regulation based on the GDPR: The “What” of data protection in Europe



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## Course description

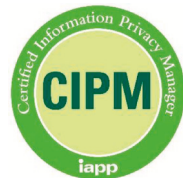
# Certified Information Privacy Manager (**CIPM**)

**Privacy Program Management is the how-to training on implementing a privacy program framework, managing the privacy program operational lifecycle and structuring a knowledgeable, high performing privacy team. Those taking this course will learn the skills to manage privacy in an organization through process and technology—regardless of jurisdiction or industry.**

**Privacy Program Management training is based on the body of knowledge for the IAPP's ANSI accredited Certified Information Privacy Manager (CIPM) certification program.**

### What You'll Learn?

- How to create a company vision
- How to structure the privacy team
- How to develop and implement a privacy program framework
- How to communicate to stakeholders
- How to measure performance
- The privacy program operational lifecycle



### Target audience:

- Data Protection Officers
- Data Protection Managers
- Auditors
- Legal Compliance Officers
- Security Manager
- Information Managers
- Anyone involved with data protection processes and programs

### Prerequisites:

None

### Certified Information Privacy Manager (CIPM)

- Implementing privacy in an organization: The “How” of privacy from a management perspective



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## Course content / topics

# Certified Information Privacy Professional/Europe (CIPP/E)

### Module 1: Data Protection Laws

Introduces key European data protection laws and regulatory bodies, describing the evolution toward a harmonised legislative framework.

### Module 2: Personal Data

Defines and differentiates between types of data, including personal, anonymous, pseudo-anonymous and special categories.

### Module 3: Controllers and Processors

Describes the roles and relationships of controllers and processors.

### Module 4: Processing Personal Data

Defines data processing and GDPR processing principles, explains the application of the GDPR and outlines the legitimate bases for processing personal data.

### Module 5: Information Provision

Explains controller obligations for providing information about data processing activities to data subjects and supervisory authorities.

### Module 6: Data Subjects' Rights

Describes data subjects' rights, applications of rights and controller and processor obligations.

### Module 7: Security of Processing

Discusses considerations and duties of controllers and processors for ensuring security of personal data and providing notification of data breaches.

### Module 8: Accountability

Investigates accountability requirements, including data protection management systems, data protection impact assessments, privacy policies and the role of the data protection officer.

### Module 9: International Data Transfers

Outlines options and obligations for transferring data outside the European Economic Area, including adequacy decisions and appropriate safeguards and derogations.

### Module 10: Supervisions and Enforcement

Describes the role, powers and procedures of supervisory authorities; the composition and tasks of the European Data Protection Board; the role of the European Data Protection Supervisor; and remedies, liabilities and penalties for non-compliance.

### Module 11: Compliance

Discusses the applications of European data protection law, legal bases and compliance requirements for processing personal data in practice, including employers processing employee data, surveillance, direct marketing, Internet technology and communications and outsourcing.



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## Course content / topics

# Certified Information Privacy Manager (**CIPM**)

### Module 1: Introduction to privacy program management

Identifies privacy program management responsibilities, and describes the role of accountability in privacy program management.

### Module 2: Privacy governance

Examines considerations for developing and implementing a privacy program, including the position of the privacy function within the organization, role of the DPO, program scope and charter, privacy strategy, support and ongoing involvement of key functions and privacy frameworks.

### Module 3: Applicable laws and regulations

Discusses the regulatory environment, common elements across jurisdictions and strategies for aligning compliance with organizational strategy.

### Module 4: Data assessments

Relates practical processes for creating and using data inventories/maps, gap analyses, privacy assessments, privacy impact assessments / data protection impact assessments and vendor assessments.

### Module 5: Policies

Describes common types of privacy-related policies, outlines components and offers strategies for implementation.

### Module 6: Data subject rights

Discusses operational considerations for communicating and ensuring data subject rights, including privacy notice, choice and consent, access and rectification, data portability, and erasure and the right to be forgotten.

### Module 7: Training and awareness

Outlines strategies for developing and implementing privacy training and awareness programs.

### Module 8: Protecting personal information

Examines a holistic approach to protecting personal information through privacy by design.

### Module 9: Data breach incident plans

Provides guidance on planning for and responding to a data security incident or breach.

### Module 10: Measuring, monitoring and auditing program performance

Relates common practices for monitoring, measuring, analyzing and auditing privacy program performance.



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# Commercial details



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| Vendor | Course name   | Duration | Dates 2019                         | Price / participant (VAT excluded) |
|--------|---|----------|------------------------------------|------------------------------------|
| IAPP   | Data Protection Officer (DPO) Training Bundle CIPP/E+CIPM (IAPP certification included) | 4 days   | 13-14 May-CIPP/E<br>15-16 May-CIMP | 2795 EUR                           |
| IAPP   | Certified Information Privacy Professional Training Course (CIPP/E)                     | 2 days   | 13-14 May                          | 1795 EUR                           |
| IAPP   | Certified Information Privacy Manager Training Course (CIPM)                            | 2 days   | 15-16 May                          | 1795 EUR                           |

Notes:

- The trainings will be held in Sofia; Bulgarian language delivery.
- Upon interest - dates for delivering trainings in English will be scheduled additionally.
- The dates are subject to change if the minimum number of participants is not met.

For more information regarding our courses, please feel free to get in touch with us.

Contact person:

Sevinch Nuri - Shabanova, CGAP  
Manager, Audit & Assurance, Deloitte Audit  
Mobile: +359 886 366 668  
E-mail: snuri@deloittece.com

# Trainers

## Anna Busson (CIPM) –

Anna is Risk Advisory Manager in Deloitte.

Anna has more than 15 years of professional experience in information security, quality, risk management, process optimization, business continuity.

She has participated as expert in development and implementation and audit of management systems under different ISO standards in more than 150 Bulgarian and foreign companies and public administrations.

Anna has participated as consultant and managed engagements for GDPR Gap assessment and implementation of personal data governance framework in a telecom company, banks, leasing company, public administrations, manufacturing companies.

## Ralitsa Yanchovichina (CIPP/E) –

Ralitsa is a Senior Legal Consultant at Deloitte Bulgaria since October 2014.

Before joining Deloitte, Ralitsa had 15 years of professional experience, covering both private and public sector in Bulgaria. Main experience: in the area of corporate law, real estate, concessions, administrative law, providing legal services to business entities and non-governmental organizations and compliance with specific regulatory requirements.

Ralitsa gained experience in the field of Data Privacy and Personal data protection by assisting the GDPR compliance project in Deloitte in Bulgaria as well as assisting teams with clients data privacy implementation process and respective data protection procedures in line with the specific clients' needs and business.



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