

Michel GHOSN

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COVERING LETTER

Dear Madam, Dear Sir,

I would like to obtain work where I can use my skills and expertise as an administrative executive or as a staff trainer in your organization/institution.

I retired from the National Health Service administration in February 2012. My wife has obtained a post as a teacher at the French Lycée in Sofia.

I would like to get a job in your administration as a technician, a staff trainer or a post with responsibility for staff management and communication. A full-time or part-time job would suit me

I am well motivated and wish to keep in touch with the working sector.

I have worked within the management staff of a Community Health Centre, then as a Managing Director in hospitals within the National Health Service. As such, I have attended several training courses and I have myself run training courses in the fields of staff meeting management, time organization, assessment meetings, job interviews, oral and non-oral communication...

Another part of my previous works is to be a sport teacher and coach in different sports as swimming, aquagym, basket-ball, volley-ball and fitness. I passed 26 years (from 1969 till 1995) in this specialty and continued after that to practice.

I enclose my Curriculum Vitae.

I will be willing to provide additional information and will be available for an interview in order to go further with my request.

Yours faithfully,

Michel GHOSN